Primary Care Physician (PCP) Change Form

Member Information

***Required Field**

First Name: MI: Last Name:

Medicaid ID*: Date of Birth (mmddyyyy):

SSN: Telephone number:

Mailing Address:

City: State: Zip Code:

PCP Change Request - Please provide PCP Information

Requested PCP Name NPI#

Office Address:

City: State: Zip Code:

Office Phone: Effective Date (mmddyyyy):

The effective date will be based upon the plan's selection/change policy.

Reason for Change from Assigned PCP - Choose all that apply. Select at least one.

- ☐ New Member - made 1st time selection
- ☐ Already patient with requested PCP
- ☐ Requested PCP already sees family member
- ☐ Member Preference
- ☐ Member Moved
- ☐ PCP Hours didn't fit member need
- ☐ Quality of Care
- ☐ Provider Left Network
- ☐ Provider Location
- ☐ Association with hospital or medical group
- ☐ Language/communication barriers
- ☐ Wait time in provider office
- ☐ Availability to get appointment. Access to care
- ☐ Established relationship w/another
- ☐ Provider Request to Disenroll Member
- ☐ Other

_____

Signature of Member or Authorized Representative

Date (mmddyyyy)

_____

Print Name of Member or Authorized Representative

Directions: Please fax Member Change Data forms to **NH Healthy Families Member Services Department** at 1-877-502-7255 or mail it to **NH Healthy Families Member Services**, 2 Executive Park Drive, Bedford, NH 03110. **If you have questions about how to complete this form or want to make this request** over the phone, please call the NH Healthy Families Member Services Department, Monday - Wednesday, 8 a.m. to 8 p.m. (EST), Thursday and Friday, 8 a.m. to 5 p.m. at **(866) 769-3085 (TDD/TTY (855) 742-0123).**